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WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY
600 Fifth Street, NW, Washington, DC 20001-2651
AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT

1. AMENDMENT/MODIFICATION	2. EFFECTIVE DATE
Amendment 02	(Same as block 17)

3. ISSUED BY PURCHASING SECTION	4. ADMINISTERED BY (If other than block 3)
Office of Procurement and Materials Wondem Asres	

5. CONTRACTOR
NAME AND ADDRESS

(Street, city, county, state, and Zip Code)

6. FORM TYPE
(Check only one)

☒ AENDMENT OF SOLICITATION NO. **CQ18106 RISK NAGEMENT INFORMATION SYSTEM (RMIS) QUESTIONS RECEIVED FROM VENDORS AND** ~~WMATAS RESPONSE~~

☐ MODIFICATION OF CONTRACT/ORDER NO. _____

DATE _____ (See block 9)

7. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in block 10. The hour and date specified for receipt of Offers is **X** extended, is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods; (a) By signing and returning __1__ copy of this amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

8. ACCOUNTING AND APPROPRIATION DATA (If required)

9. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS

(a) ☐ This Change Order is issued pursuant to _____
The Changes set forth in block 10 are made to the above numbered contract/order.
(b) ☐ The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 10.
(c) ☐ This Supplemental Agreement is entered into pursuant to authority of _____
It modifies the above numbered contract as set forth in block 10.

10. DESCRIPTION OF AMENDMENT/MODIFICATION

WMATA hereby amends RFP CQ18106 by:
1. Incorporating the questions received from vendors and WMATA's response per Appendix 1.
2. Extending the proposal due date from March 2, 2018 to COB March 12, 2018.

Except as provided herein, all terms and conditions of the document referenced in block 6, as heretofore changed, remain unchanged and in full force and effect.

11. ☒ CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS MODIFICATION AND RETURN __1__ COPY TO ISSUING OFFICE.	☐ CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT
12. NAME OF CONTRACTOR/OFFICE BY _____ (Signature of person authorized to sign)	**15. WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY** BY *Ratonya Offe* (Signature of Contracting Officer)
13. NAME AND TITLE OF SIGNER (Type or print)	**14. DATE SIGNED**	**16. NAME OF CONTRACTING OFFICER** (Type or print) Ratonya Offer	**17. DATE SIGNED** 2/28/17

CQ18106
RISK MANAGEMENT INFORMATION SYSTEM (RMIS)
QUESTIONS RECEIVED FROM VENDORS AND WMATA'S RESPONSE

Vendor's question:

WMATA's previous response "There is no other data that needs converting from any other source or sources. There are no spreadsheets or other databases that have any historical data." which was included in Amendment 01 as Item 4 appears to contradict requirements listed in the following:

- 3.2 – PeopleSoft, WC TPA, SMS initial data loads and ongoing frequencies.
- 3.3 Functional Requirements
  - 3.3.3.1 - SMS & TPA
  - 3.3.4.1 - Excel spreadsheet loads of historical exposures (3 year/loads)
    - Operational Exposures
    - Properties
    - Vehicles
  - 3.3.5.1 – Vendor will load 5 years of policy attachments and exposure from share drive etc.
  - 3.3.6.2 – PeopleSoft interface for locations would require initial load and ongoing updates
  - 3.3.6.3 – PeopleSoft interface with load of historic employees and ongoing uploads.
  - 3.3.6.5 – PeopleSoft interface with load of historic absence and ongoing loads
  - 3.3.6.7 – SMS historic load of incidents not found in TPA and ongoing loads.
  - 3.4.4 – Data migration – import all system and employee data (PeopleSoft employee and absence)

Does WMATA Appendix response overwrite the requirements of these sections?

WMATA's response: WMATA's previous response for question 4 in Amendment 01 was incorrect. As the vendor correctly identified there would be one off load of historical data for:
- Employee demographic data from PeopleSoft
- Location hierarchy from PeopleSoft
- Absenteeism from PeopleSoft
- TPL incidents, loss data and attachments
- WC loss data
- Policy data

These requirements have all been stated in the RFP document. The Appendix attached to the RFP replicates the requirements stated in the main body of the RFP (as referenced by the vendor). The appendix is where the vendors are expected to provide their response to the requirements.